

Suffield Police Commission

Minutes of the Regular Meeting, August 20, 2008

The regular meeting of the Suffield Police Commission was held on Wednesday, Aug. 20, 2008 at Suffield Police Headquarters, 911 Mountain Road, Suffield, Ct.

Present were: Chairman Don Miner, Commissioners Jack Quinn, Linda Stevenson, Matt Joyal, and John Zavisza. Commissioner Peter Hill was not in attendance. Also present were Chief Michael Manzi, Capt. David Bourque, and Recording Secretary Karen McKown.

The meeting was called to order at 7:00 p.m. by Chairman Miner.

CORRESPONDENCE:

Mr. Miner read:

- To: Sgt (“Officer”) Richard Brown, from Michele Guay, a thank you for his assistance with a car accident.
- To: Officers and Explorers (“Cadets”), from Norma Lundquist, a thank you regarding the senior picnic.
- To: The Police Department, from Eleanor Wilke, a thank you regarding the senior picnic
- To: Mr. Miner, from Patricia Beeman, Outreach Coordinator for Emergency Aid Association, a commendation for Animal Control Officers Angelo DiMauro and Stacy Robins, regarding the handling of a number of cats (41+ cats) that had made their home with a couple of senior citizens. Also, a thank you to (Commissioner) Linda Stevenson who assisted in gathering the cats.
- To the Commission from the Police Commissioners Association of Ct., a notice of their monthly meeting on Aug 27.

PUBLIC INPUT:

None

MINUTES OF JULY, 2008 MEETING:

Mr. Quinn motioned to accept the minutes as presented. Ms. Stevenson seconded and the motion carried unanimously.

DEPARTMENT REPORTS:

Financial - Capt Bourque explained that budget reports for fiscal year 2007/08 show that the year has not been officially closed out. He spoke of the accounts that still show “over-drawn” and he anticipates that each of these accounts will be taken down to “zero”, finishing the year with neither positive or negative balances. The Captain stated the reimbursements and surpluses will balance out the deficits.

For Fiscal year 2008/09, a new accounting system is in place (Munis) and it has not yet been mastered by all, there is a learning curve to be overcome. Consequently, there is no financial report for the month of

July. The Captain said that because several officers were out on sick/injury leave and military leave, payroll is about \$8,000 ahead of the same time, last year.

Chief Manzi reported that Public Works is in the process of planning to convert the police building from oil heat to natural gas in order to save money. It will require the removal of the 20 year old underground oil tank. He also stated the building may get a new roof this year.

ACTIVITY REPORT –

A brief discussion was held regarding formatting of the report. There was one aggravated assault reported.

DETECTIVE BUREAU –

Detective Sargent has been doing a lot of traveling with regards to extraditable arrest warrants. There is a recovered jet ski stored in the in-pound area that has not been claimed and will probably go at a town auction.

K-9 –

Officer Osowiecki has gone out on worker's comp., due to an injury sustained during training. It's unknown at this time when he will be returning.

SCHOOL RESOURCE OFFICER – No report for the summer.

Mr. Quinn motioned to accept the department reports. Ms. Stevenson seconded and the motion carried unanimously.

CHIEF'S REPORT –

Chief Manzi spoke about

- Young man involved in a serious motor vehicle accident on Rt. 75, died of his injuries
- Officer Trovato will be returning to duty from Afghanistan, around Sept 12.
- Advising personal owners of GPS systems to not identify their "home" as such in there GPS
- If an email from CNBC or CNN is received, at this time, do not open it, as it may contain a spam virus.
- The 41 cats that had made an extremely hazardous living condition for two elderly residents, as mentioned above.
- Briefly touched on an ongoing investigation that will be discussed in more depth in executive session.
- A patrol incident regarding a DWI arrest.
- 3 cruiser accidents occurring since the beginning of the fiscal year.

PUBLIC COMMENT – None

CHAIRMAN COMMENT –

Mr. Miner reported that 7 of Suffield's Explorers attended a week long "police academy" recently. Mr. Miner expressed pleasure in the way the Department supports the Explorer Program. He said Officer Antrum, Sgt Brown and Lt. Huntley all lent their expertise as advisers and instructors during the week. Shortly after speaking about the Explorers, 3 of Suffield's showed up. They were Joe Duval, Colby Tyler, and Geoff Miner. Each young man spoke about their experience at the different levels offered at the academy. Fifth year attendees have a more difficult itinerary than do first year kids.

At 8:50 p.m., Mr. Zavisza motioned to go into executive session for a personnel issue and for an investigation issue. Mr. Hill seconded and the motion carried unanimously. Chief Manzi and Capt. Bourque were present for executive session.

AT 9:21, the Commission returned to regular session and at that time, Mr. Joyal motioned to adjourn, seconded by Ms. Stevenson and carrying via unanimous approval.

Respectfully submitted,

Karen McKown,

Donald Miner, Chairman

Recording Secretary